

# Academic Policy for Veterans and Active Duty Servicemembers:

## **Enrollment Certification for Veterans and Military Dependents**

Veterans, active duty military personnel, and military or veteran's dependents who qualify for educational benefits should contact the VA Certifying Official in the Registrar's Office as soon as possible after deciding to enroll at Castleton. Once the official receives all the necessary information, enrollments are automatically certified directly to the VA each semester, which will activate your benefits.

## **Military Active Duty Deployment**

If a student enlisted in the armed forces is called up to active duty during the semester, he or she must provide the Academic Dean with a copy of the official orders and—if possible—an indication of the length of the tour. At that point, the student is withdrawn effective to the beginning of the semester; the student's semester charges are adjusted to zero, any financial aid is returned to the source, and the student is fully refunded any personal payments made to the University.

Exception: If the deployment takes place in the final two weeks of the semester, the student has the option to discuss with his or her professors the possibility of being given a grade of "incomplete" and an extension to finish the course work. In this case, there is no need for financial adjustments.

## **Veterans Benefits and Transition Act**

Pursuant to Section 103 of the Veterans Benefits and Transition Act of 2018, beginning August 1, 2019, for any student using Ch. 33 Post 9/11 GI Bill or Ch. 31 Voc Rehab benefits, even if the VA has not yet paid tuition and fees, Castleton will not:

- prevent enrolling,
- assess a late penalty fee,
- require securing alternative or additional funding, or
- deny access to any school resources (access to classes, libraries, or other institutional facilities) that are available to other students that have paid.

However, Castleton will require that such students:

- produce the VA's Certificate of Eligibility by the first day of class,
- provide any additional information needed to properly certify.

## **Veteran Credit**

A veteran may be allowed credit for courses or service schools as recommended by the American Council on Education. Active duty service personnel are advised to see their Education Officer about taking College Level Examination Program (CLEP) examinations.