

Castleton

U N I V E R S I T Y

Criminal Justice Program

Student Handbook

FOREWORD

Welcome to Castleton's Criminal Justice Program!

We believe that criminal justice is a fascinating, exciting, important, and rewarding field of study and we are glad that you have chosen to begin your academic career with us as the first step along your journey towards a career in criminal justice.

The members of the Criminal Justice faculty have prepared this handbook to provide you with the most complete, detailed information possible so you can have a successful academic career at Castleton. This booklet is meant to supplement information found in the *Castleton Undergraduate Catalog* and the *Castleton Student Handbook*.

While you're here at Castleton, please make the most of your educational experience – work hard, ask questions, take courses that challenge you, participate in campus activities, volunteer off-campus, do an internship – get involved! *We want you to succeed and we are here to help guide you along your academic journey – please do not hesitate to contact us.*

Sincerely,

Professor Brad Hunt, Program Coordinator
Professor Laurie Rosenzweig
Dr. Victoria DeRosia, Part-time Faculty

P.S. We invite your comments about this Handbook and welcome any suggestions you might have to help us revise or improve it.

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MAJORING AND MINORING

I want to be a Criminal Justice (CRJ) major. What do I do first?

First, we recommend that you read the general section on choosing a major in the current *Castleton Undergraduate Catalog* and read about the criminal justice major specifically. Then, if you have not already done so, complete a Declaration of Academic Program (DUAP) form from the Financial & Registration Services Center (Registrar's Office). Declaring the major will insure that you are assigned an academic advisor within the Criminal Justice Program.

What is the purpose of an academic advisor?

Academic advisors are faculty members who serve many important functions in our Program. Our primary responsibility as academic advisors is to help guide our majors through the registration process, i.e., select courses, sign off on your registration, authorize the dropping and/or adding of courses, explain rules and regulations, help you to plan your degree program, and help you to plan your future in the criminal justice field. We can also offer advice to help you improve your grades, deal with academic jeopardy, and/or on social and/or personal issues related to your life here at Castleton. If we can't help you directly, we'll refer you to the appropriate resources. Remember, before considering any significant change in your academic career (e.g., dropping out, taking a leave of absence, transferring to another college, or changing majors) you *should* consult with your Academic Advisor.

I'm planning to get my Bachelor's degree (B.A.), but I'm thinking about the Associate's (A.S.) degree. What should I do?

The *foundational* requirements for both the A.S. and B.A. degree are the same. *All* CRJ majors must take Introduction to Criminal Justice and the following program core courses - CRJ 2010, CRJ 2020, CRJ 2080, CRJ 2510, and CRJ 2810. *All* CRJ majors must also take certain courses in Sociology, Psychology, Statistics, and diversity. The A.S. degree is designed to prepare students mainly for entry-level positions in law enforcement and corrections. If you are interested in employment with state or federal criminal justice agencies, or you aspire to a position in criminal justice counseling or management, you are better served by getting the B.A. degree. If you have an interest in attending graduate or law school, you *will* need a B.A. degree.

B.A. CRJ majors have to choose a minor. How do I decide on one? Can I double major?

A list of minors is provided in the *Undergraduate Catalog*. Most minors require course work of 18-21 credits, as defined by their respective Departments. When choosing a minor, select a subject that interests you and one that will effectively complement your criminal justice major and intended career, e.g., Sociology, Psychology, Computer Information Systems, or Spanish. If you are interested in law school, other minors to consider might be Political Science, Business, Philosophy. If you have an interest in forensic science, a minor in the sciences would be good.

If you decide on a double major, you do not need to have a minor. Whether to double major is an important decision so we recommend that you discuss it with your academic advisor. Some of our B.A. students turn a minor into a second major. Be mindful of GPA requirements in both majors. We advise you to choose your double major no later than your sophomore year, due to the number of credits needed to complete an additional major. A new DUAP form has to be filed with the Registrar's Office whenever you make a change to your major or minor, including adding a second major or minor.

What are the requirements for a minor (vs. a major) in Criminal Justice?

For those not majoring in Criminal Justice, the *minor* in Criminal Justice consists of 18 credits of courses with the CRJ prefix. Introduction to Criminal Justice is required of *all* minors, as well as any *two* of the following three core CRJ courses: Law Enforcement in America, American Judicial Process, or Correctional Philosophies & Practices. The remaining 12 credits may be filled by any other CRJ courses except Field Experience and Criminal Justice Internship. While the minor is a good option for students in related fields interested in learning more about the criminal justice system (e.g. Social Work, Psychology), if you are seriously considering a career in criminal justice, we recommend majoring in criminal justice. The requirements and curriculum for our major are designed to provide you with the best combination of academic and experiential learning to effectively prepare you for a successful criminal justice career.

COURSES AND CREDITS

I'm not sure which courses to take and when to take them.

Your academic advisor can be your greatest source for guidance when selecting courses. You must meet with your academic advisor *before* you register. Although you have the final responsibility for selecting courses and fulfilling other requirements, your advisor may alert you to things you might not know about (such as prerequisites, frequency of course offerings, proper course sequencing, etc.). Because registration weeks are very hectic, most advisors prefer that you make pre-registration appointments. Some advisors post sign-up sheets on office doors, others prefer to see students on a first-come, first-serve basis.

Here are some pointers to help guide you in selecting courses as you pursue your major in criminal justice. You should take 1000- and 2000-level courses in your first two years and 3000- and 4000-level courses in your junior and senior years. To insure that you complete your degree in (two or) four years, it is important to stay on track as soon as you've declared your major. The majority of students take 15 or 16 credits per semester. A good plan is to take a minimum of two to three CRJ courses per semester, after you have taken CRJ 1010. [See course requirement forms at the end of this handbook.]

In preparing to register, refer to the Criminal Justice Course Requirement sheets in the back of this handbook. The *Undergraduate Course Offerings* are available online from the Registrar's Office every semester; your registration materials will be sent to you. Use these materials and the *Undergraduate Catalog* (check course descriptions, prerequisites, frequency of offerings, and so on) to guide you in your planning. All of these materials should be brought to your pre-registration appointment with your advisor. *Do not* take a course if you have not taken the appropriate prerequisites because you will be lacking basic preparatory information.

What is the “C” rule?

All Criminal justice majors (B.A. and A.S.) need a *minimum* grade of "C" in Introduction to Criminal Justice. This is a very important foundation course, and we believe that you should demonstrate at least a satisfactory understanding of this introductory material *before* moving on to more difficult criminal justice courses. Our 2000- and 3000-level courses go into much greater depth on topics and issues first raised in the introductory course so you'll need the proper foundational understanding. If you do not earn the minimum "C," you need to take CRJ 1010 over for grade improvement as soon as possible, i.e., the very next semester, as you cannot take other CRJ courses until you have earned the minimum “C” grade.

What is the “C” average rule?

Majors must earn a minimum grade of "C" in CRJ 1010: Introduction to Criminal Justice, and a *C average* in CRJ 2010: Law Enforcement in America, CRJ 2020: American Judicial Process, and CRJ 2080: Correctional Philosophies & Practices before they can take CRJ 3020: Criminal Justice Administration. We also require all our majors, whether working toward an ASCRJ or BACRJ degree to earn a 2.0 GPA in the major

Because criminal justice personnel are entrusted with great authority and responsibilities, including the protection of peoples' lives, liberties, safety, and property, we expect our criminal justice majors to perform at a high level. We encourage you to do your *best* in all of your CRJ courses and strive to earn the highest GPA possible. Toward that end, we have instituted the “C” average requirement. Maintaining a "C" average should not be difficult, if you apply yourself, and we sincerely hope you won't be satisfied with just a “C.” When prospective employers do background checks on job candidates, they may ask your professors what kind of student you were, and this is most clearly reflected in the grades you earned. Some of you may eventually be interested in attending graduate school or law school, and a transcript filled with C's *will* prove to be an obstacle if you are seeking admission into most post-baccalaureate programs.

If I'm having trouble in one of my CRJ courses, what should I do?

Communicate! Smart people ask for help. Schedule a meeting with the professor who is teaching the course. Most course problems can be effectively resolved, but only if the professor is aware that you are experiencing some type of problem. Professors can be very helpful in identifying academic problems and suggesting strategies to help you resolve them. See your Academic

Advisor as well. Professors and advisors *truly do* care about your academic success and want to help. Perhaps you need help with test-taking or note-taking skills, or you would benefit from the help of a tutor - all important services available at the Academic Support Center. If your academic performance is being affected by personal/social problems, the Wellness Center staff provides counseling for most types of struggles that students face.

What are the Field Experience and Criminal Justice Internship courses all about?

Each of these courses provides students with invaluable, practical experience in criminal justice settings. Field Experience is a required course where *all* CRJ majors spend roughly 15 hours in each of the major subcomponents of the justice system, observing operations in law enforcement, courts, and correctional settings. The 15 hours usually involve a variety of experiences, from spending time in a correctional facility, to meeting with probation and parole staff, to participating in ride-alongs in law enforcement agencies, to watching court proceedings.

A word of caution about Field Experience: there are a limited number of slots available each semester; priority is given to upper-level students. You should not enroll in the course until your second year and then only if and when you are ready to commit to the course and complete the required number of contact hours that semester. Successful completion of Field Experience is one of the prerequisites for admission to our Internship course.

Criminal Justice Internship & Seminar is a five-credit course which gives majors a great opportunity to assume a responsible and professional role in a criminal justice agency. The course combines 125 hours in one host criminal justice agency with a number of seminar meetings throughout the semester. The course, which is offered during the Spring semester, is open *only* to juniors and seniors and requires faculty consent. During the Fall semester we send information about this course, along with an application form, to all of our majors. You must complete this application, be selected by the CRJ faculty, and be approved by the sponsoring agency. A select group of students are chosen for a limited number of available placements.

What is the Criminal Justice Proctorship?

The Criminal Justice Proctorship is a CRJ elective course where upper-level majors with strong academic backgrounds assume partial responsibility, under faculty supervision, for the preparation and progress of students in lower-level criminal justice courses. Sample duties might include conducting study groups, leading small or large group discussions, conducting research, and/or preparing course materials. If you would like to know more about this experience, just ask any of the Criminal Justice faculty.

Why must we take certain courses *outside* of the CRJ major?

Certain selected courses relate very closely to the criminal justice field and they are important enough to require them for our majors. For example, since crime is a social phenomenon that affects all members of a society, knowledge of Sociology is beneficial. An understanding of

individual motivation and behavior are obviously important concepts that are effectively conveyed in Psychology. Courses on diversity issues are an essential component of a criminal justice education because we live in a highly diverse society, requiring an appreciation and respect for people in a multi-cultural environment. When you work in the criminal justice field, you will have extensive interaction with varied groups of victims, offenders, co-workers, and the general citizenry. Statistics is required because most of our courses include some reference to statistics. Statistics tell us about trends and patterns of offending and victimization, among other things. Policy decisions in criminal justice are often made on the basis of findings from social science research. Obviously, it is important for a criminal justice professional to understand how that research is conducted and to learn to evaluate it, skills that you acquire from research methods courses.

PROGRAM OBJECTIVES

Can you help me understand what the Criminal Justice Program is trying to accomplish?

This question is best answered by referring to the objectives adopted by the Criminal Justice Program. Students graduating with a B.A. or A.S. in Criminal Justice will:

Know the difference between the criminal justice system and process, be able to identify historical trends in the evolution of each of the three components of the system, and identify and define the stages of the criminal justice process. Additionally, they will be able to identify and compare the roles and responsibilities of criminal justice professionals throughout the system at each stage of the process.

Know the sources of law in American society, distinguish between criminal and civil law, and identify Constitutional amendments most closely associated with criminal justice, as well as important U.S. Supreme Court decisions pertaining to those amendments.

In addition, students graduating with a B.A. degree in Criminal Justice will:

Be aware of current controversial issues in criminal justice and a range of policies and strategies for addressing those issues.

Understand the importance of organizational and management theory as applied to criminal justice, including such crucial concepts as organizational environment, communication, motivation, occupational socialization, and managing change.

Be able to recognize and evaluate various methods of gathering data about crime and patterns of crime and victimization, recognize and compare various theories of crime causation, and identify a variety of approaches to crime prevention.

CAREER PLANNING

What can I *do* with a B.A. or an A.S. degree in Criminal Justice?

We take pride in offering you a broad generalist degree that encourages you to be well-rounded, knowledgeable, ethical individuals, critical thinkers, effective communicators, and good writers. If you are determined to get the most out of your college education, you will be prepared not only for a wide variety of criminal justice positions, but also for a good life. There are a number of diverse, interesting, and challenging opportunities in criminal justice organizations for persons with a college degree. Included here is a sampling of careers (illustrative, not exhaustive); students entering the program often are unaware of the wide variety of options. We encourage you to discuss your career plans early with your Academic Advisor. Some of the following careers may require additional study and/or experience. More detailed information on criminal justice careers can be found in career guidebooks, online, and from the Career Services Office.

CAREERS IN LAW ENFORCEMENT

State/County/Municipal Law Enforcement: Deputy Sheriff, State Police Officer, Police Officer, Canine Specialist, Homicide and Narcotics Specialists, Parks/Fish & Wildlife Officers

Federal Law Enforcement: Department of Homeland Security officers, agents, investigators; Customs & Border Protection, Immigration & Customs Enforcement, U.S. Secret Service; Department of Justice: Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, Firearms, & Explosives, U.S. Marshals Service

CAREERS IN COURTS/LEGAL FIELD

Attorney, Bailiff (Court Officer), Court Administrator, Court Clerk, Court Reporter, Judge, Paralegal Assistant, Pretrial Services Officer, Victims' Advocates

CAREERS IN CORRECTIONS

Corrections Counselor, Corrections Officer, Parole Officer, Pre-Release Program Counselor, Halfway House Manager, Probation Officer, Superintendent, Psychologist, Vocational Counselor, Recreational Counselor, Teacher, Substance Abuse Specialist

CAREERS IN JUVENILE JUSTICE/ VICTIM SERVICES

Counselor, Victims' Advocate, Juvenile Probation Officer, Residential Counselor, Teacher, Prevention Specialist, Caseworker, Crisis Counselor, Youth Services Worker

ACADEMIC, PROFESSIONAL, OR RESEARCH CAREERS

College Professor, Researcher, Statistician, Grants Administrator

CAREERS IN FORENSIC SCIENCE/CRIMINALISTICS

Specialists in: Firearms and Ballistics, Serologist, Toxicologist, Fingerprints, Arson Investigator, Document Examiner, Polygraph Analyst, Forensic Chemist, Forensic Pathologist or Psychologist

CAREERS IN PRIVATE SECURITY AND INVESTIGATIVE SERVICES

Administrator/Manager, Investigator, Loss Prevention Specialist, Protective Specialist

How do I get there from here?

Commit yourself to doing well in *all* of your courses and getting the most out of your college education. Collect information about requirements for that career; talk to your advisor and to people engaged in that line of work. Take advantage of any opportunity to connect with someone in that field. Another great strategy to learn more about a particular career and get practical work experience is to take our Criminal Justice Internship course.

Examine the following characteristics considered important for employment in criminal justice careers and do everything you can, *as early in your academic career as you can*, to obtain the skills and attributes necessary for a career in this field. Keep these characteristics in mind as you prepare for the future: sensitive/concerned for others, works well under pressure or when in danger, good writing and oral communication skills, logical judgment in responding to crises, ability to work independently/cooperatively, willing to take action as situations arise, ethical.

What can I do to be sure I'll have a career in criminal justice after graduation?

Consider the following steps you can take to improve your chances:

► **Get to know all of the Criminal Justice faculty/advisors.** Stop by our offices, talk to us in the halls, ask for help, stay interested and involved. We can write good reference letters for the conscientious student, but we can write *great* references for the conscientious student we have come to know well.

► **Start thinking about and preparing your resume...NOW.** Unless you have a job just waiting for you, you'll be competing with many other applicants, so everything you can do to make yourself stand out will help. For example, these look good on resumes:

- * a good G.P.A. with the indication that you've had a broad education
- * active membership/leadership in the Criminal Justice Club (or related clubs)

- * college court or public safety experience
- * summer jobs related to criminal justice (beach patrol, camp counselor); internships
- * certifications (life-saving, CPR, scuba, drug/alcohol counseling, etc.)
- * ability to speak another language, or even sign language

▶ **Gain any practical experience through internships, field placements, service learning, proctorships, independent study, cooperative education, volunteer activities, and study abroad. The value of such experiences cannot be underestimated!**

▶ **Take advantage of every opportunity to "network."** Take full advantage of any course assignments that involve interviews and/or site visits. When we invite guest speakers to class, come up to talk to them afterward. Many of our CJ grads write to us, telling us they would be happy to offer advice or speak to our current majors.

▶ **Check out our job/career board (near our offices).** We often post notices about position vacancies and other career-related information on the bulletin board.

▶ **Get to know the Career Development Office.** Their services include career targeting/goal setting, resume writing, interview techniques, graduate and law school information, and more.

What if I want to go to graduate school or law school?

That's a good reason to work toward a GPA of 3.0, at a minimum. Interest in law school or graduate school may also influence your choice of a double major or double minor, so the earlier you decide this, the better. Begin to make definite plans to take preadmission exams no later than early Fall of your senior year. You'll have to take GREs or LSATs, meet application deadlines, get references lined up, write a personal statement, etc., all usually by January of your senior year. We strongly advise you to speak with one of us or the Career Development Office if you're thinking about further study.

MISCELLANEOUS

I transferred to Castleton from another college. Is there anything special I should know?

One of the first steps you should take is to make sure that all of your credits have transferred in correctly. You can do this by carefully reviewing the transcript evaluation you received from the Registrar's Office, or online. The next important thing to do is contact your Criminal Justice Advisor early in the semester to help with any transitional questions or problems you might have. Your advisor will go over your transcript evaluation and help you determine the best way to complete your degree requirements.

Thinking about taking a course at another college and want to transfer the credits?

There are several very important considerations. First, check with the Registrar's Office to insure that the course will in fact transfer and will transfer in as the course you want it to, i.e., a certain course to fulfill a specific requirement. Students are also advised that some courses taken online or at another college may not transfer in as the same criminal justice requirement, even if such courses *appear* to have the same name or number. A certain grade must be obtained in order for courses to transfer from one institution to another. Criminal justice majors have some additional considerations. If you are enrolled as a Castleton CRJ major, we strongly advise against taking *any* of our required criminal justice courses at another institution. The most important reason for this is that taking these required courses elsewhere may leave you ill prepared for what lies ahead in your major. For example, as one of our graduation requirements, seniors must pass a comprehensive exam based on information learned in earlier required CRJ courses. This exam requires a thorough level of criminal justice knowledge that may not be acquired at other institutions that lack our academic rigor. Therefore, always confer with your CRJ advisor.

Some CRJ majors have to take certain courses, while others do not? Why?

Students are bound by different catalogs. You must meet the requirements of the catalog that was in effect when you entered Castleton as a first-year or transfer student. From year to year, some requirements may change. Every year we prepare a two-page summary of all required criminal justice and general education courses for students entering Castleton that year. Be sure you keep the sheet that corresponds to your catalog year (at the back of this handbook). You and your advisor will use *this* form when you meet to plan courses during pre-registration. You may change catalogs, but we don't advise it without consultation with your advisor. There's usually a trade-off. You may have to take additional courses you didn't plan to take when you first enrolled. Grade requirements also may change with a new catalog; you may have to take a course over for grade improvement. Get advice from your advisor and/or the Registrar's Office.

What is the Criminal Justice Club?

This is a student club funded by the Student Government Association. The Club is a great way of meeting other students interested in criminal justice and it gives you a chance to plan program-related activities that might not be offered otherwise. Club members have helped the Vermont Criminal Justice Training Academy by participating in role-playing exercises to assist in the training of recruits, held holiday food, clothing, and gift drives for needy families, and cooked dinners at Dismas House, a home for former offenders. The Club has also gone on week-long field trips to places of interest to members, including Washington, D.C.. In past years the Club has sponsored a Criminal Justice Day during which representatives of law enforcement, courts, corrections, and victims' services agencies visited campus and spoke with students about career opportunities.

**CRIMINAL JUSTICE COURSE REQUIREMENT FORM
B.A. [BACHELOR OF ARTS] AY 2018-19**

NAME: _____

PHONE: _____ CAMPUS BOX: _____ EMAIL: _____

GENERAL DEGREE REQUIREMENTS:

FY SEMINAR: _____ Any FYS course (required for < 12 credits)

SOUNDINGS: _____ INT 1051 Soundings I
 _____ INT 1053 First Year Soundings II [.5 cr.]
 _____ INT 3054 Junior Soundings [.5 cr.]

COMPUTER: (Choose ONE of the following):

_____ ART 1230, BUS 1270, COM 1230, EDU 3450
or _____ Computer intensive course [SOC 3910]

SPEAKING: _____ ENG 1070 Effective Speaking
and _____ Speaking-intensive course [CRJ 3020]

WRITING: _____ ENG 1061 English Composition
and _____ First writing-intensive course
and _____ Second writing-intensive course
and _____ "Pass" on Writing Assessment Folder

LITERATURE: _____ ENG 2260 Touchstones of Western Literature

FOUR FRAMES OF REFERENCE:

(Note: No frame can be satisfied with *all* courses from a single academic discipline.)

A. Aesthetic Understanding and Activities (6 cr.)

_____ *and* _____

B. Scientific and Mathematical Understanding (10 cr.)

_____ MAT 2021 Statistics I [required for *all* CRJ majors]
 _____ *and* _____

C. World Views: Cultural, Historical and Philosophical (6 cr.)

_____ *and* _____

D. Social and Behavioral Understanding (3 cr.)

[Both required for *all* CRJ majors]

_____ PSY 1010 Intro to Psychological Science
and _____ SOC 1010 Intro to Sociology

CRIMINAL JUSTICE REQUIREMENTS

A) REQUIRED CRJ COURSES (30 credits):

- _____ CRJ 1010 Introduction to Criminal Justice* (pass w/“C” minimum)
 _____ CRJ 2010 Law Enforcement in America*
 _____ CRJ 2020 American Judicial Process*
 _____ CRJ 2080 Correctional Philosophies & Practices*
 _____ CRJ 2510 Criminal Law
 _____ CRJ 2810 Field Experience (2 cr.)
 _____ CRJ 3010 Crime Victims (Fall)
 _____ CRJ 3020 Criminal Justice Administration (Fall) (4 cr.)
 _____ CRJ 3170 Ethical Issues in Criminal Justice (Spring)
 _____ CRJ 4720 Senior Seminar in Criminal Justice (Spring)

***NOTE: CRJ majors must earn a minimum “C” in CRJ 1010 and a minimum G.P.A. of 2.0 (“C” average) in preceding courses marked with an asterisk to take CRJ 3020.**

AND at least THREE CRJ ELECTIVES (9 Credits w/2 at the 3000 level or higher):

- | | |
|--|---------------------------------------|
| _____ CRJ 2110 Community-Based Corrections | _____ CRJ 3120 White Collar Crime |
| _____ CRJ 2210 Death Penalty | _____ CRJ 3160 Juvenile Justice |
| _____ CRJ 3030 Evidence | _____ CRJ 3820 CRJ Proctorship |
| _____ CRJ 3040 Women & CRJ | _____ CRJ 4810 CRJ Internship (5 cr.) |
| _____ CRJ 3050 Law & Society | _____ |
| _____ CRJ 3060 Constitutional Criminal Procedure | _____ |

B) AND COMPLETE one CRJ-related course from EACH of the following categories (10 cr.)

Crime Theory:

- _____ SOC 3210 Criminology (Spring) 3 crs.
Or _____ PSY 3160 Criminal Behavior (Fall)

AND Diversity:

- _____ SOC 2040 Race, Ethnicity, Class and Gender 3 crs.
Or _____ SWK 2040 Discrimination in American Society

AND Research:

- _____ SOC 3910 Research Methods 4 crs.
Or _____ PSY 3151 Psych Research I [*Ltd.* to CRJ/PSY double majors or minors]

C) AND COMPLETE a MINOR of 18-24 credits: _____

BACRJ students must earn a 2.0 GPA in the major to graduate.

PLUS: Free ELECTIVES to reach 122 CREDITS TOTAL FOR B.A. DEGREE

**CRIMINAL JUSTICE COURSE REQUIREMENT FORM
A.S. [ASSOCIATE IN SCIENCE] AY 2018-19**

NAME: _____

PHONE: _____ CAMPUS BOX: _____ EMAIL: _____

GENERAL DEGREE REQUIREMENTS:

FY SEMINAR: _____ Any FYS course (required for < 12 credits)

SOUNDINGS: _____ INT 1051 First Year Soundings I [1 cr.]

COMPUTER: (Choose ONE of the following):

_____ ART 1230, BUS 1270, COM 1230, EDU 3450
Or _____ Computer intensive course

SPEAKING: _____ ENG 1070 Effective Speaking
And _____ One *additional* speaking-intensive (SI) course

WRITING: _____ ENG 1061 English Composition
And _____ One *additional* writing-intensive (WI) course
And _____ "Pass" on Writing Assessment Folder

FOUR FRAMES OF REFERENCE:

(Note: No frame can be satisfied with *all* courses from a single academic discipline.)

A. Aesthetic Understand and Activities (3 cr.)

B. Scientific and Mathematical Understanding (3-4 cr.)

_____ MAT 2021 Statistics I [required for *all* CRJ majors]

C. World Views: Cultural, Historical and Philosophical (3 cr.)

D. Social and Behavioral Understanding (6 cr.) [Both required for *all* CRJ majors]

_____ PSY 1010 Intro to Psychological Science
And _____ SOC 1010 Intro to Sociology

CRIMINAL JUSTICE REQUIREMENTS**A) REQUIRED CRJ COURSES (17 credits):**

- _____ CRJ 1010 Introduction to Criminal Justice* (pass w/"C" minimum)
- _____ CRJ 2010 Law Enforcement in America
- _____ CRJ 2020 American Judicial Process
- _____ CRJ 2080 Correctional Philosophies & Practices
- _____ CRJ 2510 Criminal Law
- _____ CRJ 2810 Field Experience (2 cr.)

***NOTE: CRJ majors must earn a minimum "C" in CRJ 1010 to continue in major and take upper-level electives.**

AND CRJ ELECTIVES (12 Credits):

- _____ CRJ 2110 Community-Based Corrections
- _____ CRJ 2210 Death Penalty
- _____ CRJ 3010 Crime Victims
- _____ CRJ 3030 Evidence
- _____ CRJ 3040 Women & CRJ
- _____ CRJ 3050 Law & Society
- _____ CRJ 3060 Constitutional Criminal Procedure
- _____ CRJ 3120 White Collar Crime
- _____ CRJ 3160 Juvenile Justice
- _____ CRJ 3170 Ethical Issues in Criminal Justice
- _____ SOC 3210 Criminology

B) AND ONE of the following diversity courses: (3 cr.)

- Or** _____ SOC 2040 Race, Ethnicity, Class and Gender
 _____ SWK 2040 Discrimination in American Society

ASCRJ students must earn a 2.0 GPA in the major to graduate.

PLUS: NECESSARY ELECTIVES TO REACH REQUIRED 64 CREDITS FOR A.S. DEGREE

CALCULATING THE G.P.A. IN YOUR MAJOR

STEPS:

- (1) Multiply the quality point value for each grade in required CRJ courses by the number of credits granted for the graded course.
- (2) Add the total of your quality points together.
- (3) Divide by the total number of credits earned in the required CRJ courses.

Quality Point Values:

A= 4.0	B+= 3.3	C+ = 2.3	D+ = 1.3
A-= 3.7	B = 3.0	C = 2.0	D = 1.0
	B- = 2.7	C- = 1.7	D- = 0.7

REQUIRED CRJ COURSES IN BACRJ DEGREE PROGRAM:

CRJ 1010	Intro to Criminal Justice*
CRJ 2010	Law Enforcement in America‡
CRJ 2020	American Judicial Process‡
CRJ 2080	Correctional Philosophies & Practices‡

Courses marked with a ‡ must be **completed with "C" average** *before* students can enroll in CRJ 3020: Criminal Justice Administration

REQUIRED CRJ COURSES IN ASCRJ PROGRAM:

CRJ 1010	Intro to Criminal Justice*
CRJ 2010	Law Enforcement in America
CRJ 2020	American Judicial Process
CRJ 2080	Correctional Philosophies & Practices
CRJ 2510	Criminal Law

* **Must be passed with "C" in both degree programs.**

At the end of each semester, compute the quality points for the CRJ courses you took, divide it by the number of credits, and that will give you your GPA in CRJ courses for that semester. Keep track of the total CRJ credits and quality points earned for specified required CRJ courses to see where you stand semester by semester. **[NOTE: Remember, you must obtain a "C" average in *certain required* CRJ courses in the BACRJ major to qualify to take CRJ 3020. If you get a "D+" or *less* in one of those required CRJ courses, you should seriously consider repeating the course. Also, bear in mind you can only repeat a course *once* for grade improvement.]** Unless you receive several "B+" or "A" grades it will be difficult to offset the effects of the "D+" or lower grade. *You* are responsible for keeping track of your GPA in the major. If you have trouble computing it, ask your advisor or the Registrar's Office for help.

POSTSCRIPT

Many of you have come to Castleton with the aspiration to join the exciting, challenging, difficult, and sometimes heart-breaking field of criminal justice. Whether you seek to become a law enforcement officer, a correctional officer, a probation or parole officer, an attorney, a judge, a victim's advocate, a case worker in juvenile corrections, or just about any other position in criminal justice, you will be dealing with people who have problems. You will often see people at their worst, you will have to console people facing personal tragedies, and you will be called upon to provide counsel and advice to people who feel threatened, frightened, vulnerable, confused, and frustrated. Often you will be called upon to work long, irregular hours and respond to crises or emergencies at odd times and in all types of conditions. The work can also at times be dangerous. This is not a career field for people who are timid, apathetic, lazy, or faint of heart. Additionally, you also will be invested with tremendous authority and power to carry out your duties by agencies of the government; authority and power that are to be exercised *in the public interest*. Remember, "with great power comes great responsibility."

Because of this, we want each of you to be aware that members of the public will often be looking to you to provide help, guidance, protection, security, sound judgment, ethical behavior, and leadership. Although they may not always exhibit the best behavior, the public *will* expect your behavior and professional conduct as criminal justice employees to be beyond reproach. Do not take your studies or your chosen career lightly. You will hold your position and exercise your authority as "a public trust" and the public deserves *no less* than your best. So please approach your studies and your chosen occupation with enthusiasm and commitment – the public has the right to expect "the best you've got."

The Criminal Justice Faculty