



# Castleton University

## Dual Enrollment Program for High School Students

Castleton welcomes academically talented and self-motivated high school juniors and seniors who wish to take college courses during their final two years before graduation. To be accepted to the program the student must meet the following requirements:

1. Submission of a completed program application along with a letter of recommendation from a high school guidance counselor. Home schooled students must provide two letters of recommendation, from other than family members, that attest to the student's preparedness for college-level work. All letters must confirm that the student has the prerequisite knowledge, skills, and personal traits to assure success in course work at Castleton.
2. Be a junior or senior enrolled full-time in a Vermont high school or in one of the high schools of eastern New York state used by the college for student teaching placements. The program is also open to Vermont youth aged 16 and over who are enrolled in certified home school programs.
3. The student must schedule an interview with a member of the admissions staff at Castleton University.

A decision regarding acceptance into the program will be made by the Admissions staff based on documentation provided by the student and the personal interview conducted. All students deemed to have appropriate abilities and attributes will be accepted into the program. The Admissions staff will advise the student regarding course selection and will ultimately authorize the student's registration for courses.

The required documentation and request for an interview should be sent to the Admissions Office, Castleton University Castleton, VT 05735. For information please call Admissions at 802-468-1213.

Typically, students in this program will be permitted to register only for lower division (1000- and 2000-level) courses. Especially well qualified students may be permitted to enroll in upper level courses, but requests to do so are clearly exceptional, require the instructor's approval, and will be handled on a case-by-case basis by the associate academic dean. Registration is permitted on a space-available basis only. Please contact registration services for dates.

Program participants may not "audit" courses.

A student may take no more than two courses per semester at the rates indicated below. A student may take a maximum of eight courses in this program. Vermont high school students may be eligible for a voucher to take two free courses during their junior and senior year. Applications can be submitted through the Castleton Dual Enrollment website.

Students accepted to the program will pay a reduced rate of \$813 per three-credit course plus any laboratory or studio fees. A student's continuing eligibility to participate in the program will be based in part on a review of past performance. Should the student have academic or personal difficulties that result in poor performance or otherwise negatively affect the academic environment of Castleton, acceptance into the program will be rescinded.

College credit will be awarded based on successful completion of the course(s).

Contact:

Admissions Office  
Castleton University  
Castleton, VT 05735  
(800) 639-8521



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## Course Registration Form Dual Enrollment Program for High School Students Fall 2019, Spring 2020, Summer 2020

Name \_\_\_\_\_ Telephone (home) \_\_\_\_\_  
 Address \_\_\_\_\_ (Cell) \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ E-mail \_\_\_\_\_  
 Social Security # \_\_\_\_\_ High School \_\_\_\_\_ Grad yr. \_\_\_\_\_

Check if name and/or address have changed since last enrollment. yes no

What semester are you applying for? Fall  Spring  Summer

Vermont Resident? yes no; Gender: male female; Date of birth \_\_\_\_\_

Have you maintained residence in Vermont for the past 12 months? yes no

Are you attending or have you previously attended Castleton? yes no; If yes, when \_\_\_\_\_

1000-2000 level courses are available to high school students. Two course maximum;

Instructor's signature required only if course is full	Discipline/ course number	Course Title	Credits
_____	_____	_____	_____
_____	_____	_____	_____

Is this course being offered in your high school? yes no If yes, what school \_\_\_\_\_

### Payment Calculation (courses at high school)

Tuition and fees: (3-credit course)	\$162.60	x _____ courses =	\$ _____
(4-credit course)	\$216.80	x _____ courses =	\$ _____
Laboratory/studio fees: (see course comments)			\$ _____
		<b>TOTAL DUE</b>	<b>\$ _____</b>

### Payment Calculation (courses on the Castleton campus)

Tuition and fees: (3-credit course)	\$813	x _____ courses =	\$ _____
(4-credit course)	\$1,084	x _____ courses =	\$ _____
Laboratory/studio fees: (see course comments)			\$ _____
		<b>TOTAL DUE</b>	<b>\$ _____</b>

### Payment Calculation (courses offered through Center for Schools)

Tuition and fees: (3-credit course)	\$ _____	x _____ courses =	\$ _____
(4-credit course)	\$ _____	x _____ courses =	\$ _____
Laboratory/studio fees: (see course comments)			\$ _____
		<b>TOTAL DUE</b>	<b>\$ _____</b>

Have you been approved for a voucher through the Vermont Dual Enrollment Program? yes no

If yes, please indicate the voucher number \_\_\_\_\_ (attach voucher to this form)

Voucher number or payment must be included with this registration.

Student signature: \_\_\_\_\_ Date \_\_\_\_\_

Internal use:  Admissions complete  Registrar complete  Financial and registration complete

Processed by \_\_\_\_\_ Registered by \_\_\_\_\_ Student ID \_\_\_\_\_