Dual Enrollment Program for High School Students

Castleton welcomes academically talented and self-motivated high school juniors and seniors who wish to take college courses during their final two years before graduation. To be accepted to the program the student must meet the following requirements:

1. Submission of a completed program application along with a letter of recommendation from a high school guidance counselor. Home schooled students must provide two letters of recommendation, from other than family members, that attest to the student’s preparedness for college-level work. All letters must confirm that the student has the prerequisite knowledge, skills, and personal traits to assure success in course work at Castleton.

2. Be a junior or senior enrolled full-time in a Vermont high school or in one of the high schools of eastern New York state used by the college for student teaching placements. The program is also open to Vermont youth aged 16 and over who are enrolled in certified home school programs.

3. The student must schedule an interview with a member of the admissions staff at Castleton University.

A decision regarding acceptance into the program will be made by the Admissions staff based on documentation provided by the student and the personal interview conducted. All students deemed to have appropriate abilities and attributes will be accepted into the program. The Admissions staff will advise the student regarding course selection and will ultimately authorize the student’s registration for courses.

The required documentation and request for an interview should be sent to the Admissions Office, Castleton University Castleton, VT 05735. For information please call Admissions at 802-468-1213.

Typically, students in this program will be permitted to register only for lower division (1000- and 2000-level) courses. Especially well qualified students may be permitted to enroll in upper level courses, but requests to do so are clearly exceptional, require the instructor’s approval, and will be handled on a case-by-case basis by the associate academic dean. Registration is permitted on a space-available basis only. Please contact registration services for dates.

Program participants may not “audit” courses.

A student may take no more than two courses per semester at the rates indicated below. A student may take a maximum of eight courses in this program. Vermont high school students may be eligible for a voucher to take two free courses during their junior and senior year. Applications can be submitted through the Castleton Dual Enrollment website.

Students accepted to the program will pay a reduced rate of $813 per three-credit course plus any laboratory or studio fees. A student’s continuing eligibility to participate in the program will be based in part on a review of past performance. Should the student have academic or personal difficulties that result in poor performance or otherwise negatively affect the academic environment of Castleton, acceptance into the program will be rescinded.

College credit will be awarded based on successful completion of the course(s).

Contact:

Admissions Office
Castleton University
Castleton, VT 05735
(800) 639-8521
Course Registration Form
Dual Enrollment Program for High School Students
Fall 2019, Spring 2020, Summer 2020

Name ___________________________________________________ Telephone (home) _________________________________
Address _________________________________________________ (Cell) _____________________________________________
City, State, Zip ____________________________________________ E-mail __________________________________________
Social Security # __________________________________________ High School _________________________ Grad yr._______

Check if name and/or address have changed since last enrollment. ___yes ___no

What semester are you applying for?  Fall ___ Spring ___ Summer ___

Vermont Resident? ___yes ___no;     Gender: ___male ___female;       Date of birth _________________

Have you maintained residence in Vermont for the past 12 months?  ___yes ___no

Are you attending or have you previously attended Castleton?  ___yes ___no; If yes, when __________

1000-2000 level courses are available to high school students. Two course maximum;

<table>
<thead>
<tr>
<th>Instructor’s signature</th>
<th>Discipline/ course number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Is this course being offered in your high school? ___yes ___no    If yes, what school ____________________________

Payment Calculation (courses at high school)

| Tuition and fees: (3-credit course) | $162.60 x ___ courses = $ _________ |
| (4-credit course)                  | $216.80 x ___ courses = $ _________ |
| Laboratory/studio fees: (see course comments) | $ _________ |
| TOTAL DUE                           | $ _________ |

Payment Calculation (courses on the Castleton campus)

| Tuition and fees: (3-credit course) | $813 x ___ courses = $ _________ |
| (4-credit course)                  | $1,084 x ___ courses = $ _________ |
| Laboratory/studio fees: (see course comments) | $ _________ |
| TOTAL DUE                           | $ _________ |

Payment Calculation (courses offered through Center for Schools)

| Tuition and fees: (3-credit course) | $ _________ x ___ courses = $ _________ |
| (4-credit course)                  | $ _________ x ___ courses = $ _________ |
| Laboratory/studio fees: (see course comments) | $ _________ |
| TOTAL DUE                           | $ _________ |

Have you been approved for a voucher through the Vermont Dual Enrollment Program? ___yes ___no
If yes, please indicate the voucher number ___________________ (attach voucher to this form)
Voucher number or payment must be included with this registration.

Student signature: ________________________________________________________   Date _______________________

Internal use:                     Admissions complete                    Registrar complete                    Financial and registration complete
Processed by ____________________          Registered by ____________________          Student ID ____________________