

E-EMT

Five Phases for a safe return to on campus operations

Please Mute your microphone during the presentation

After today you can email questions to:

e-emt@castleton.edu

Castleton University's Re-Opening Response

- **Objectives:**
- *Re-Open campus to normal operation.
- *Limit the spread of COVID19
- *Maximize the health and well-being of all constituents

Structure

- A response team will coordinate a staged re-opening under an enhanced EMT structure. Additional personnel added as needed for full campus participation in the re-opening of Castleton University main campus and all its affiliated locations and programs. EMT will use a subcommittee structure for more specific or specialized tasks associated with re-opening.

Authority

1. The President, in consultation with their Cabinet, retains authority for decisions regarding continuity of operation, assigns CU representation to local, state, and federal agencies, and may re-direct EMT in its effort to re-open campus.
2. An enhanced EMT will review and implement necessary protocols in reaction to state and federal guidelines for the safety and well-being of all on campus.

Five Stages to Re-Open Campus

- STAGE 1: “LIMITED Essential Staff Only”
- STAGE 2: “Residents Retrieve Personal Items from Halls”
- STAGE 3: “An Increase of Employees”
- STAGE 4: “A limited Open Campus”
- STAGE 5: “Open Campus”

Stage 1: Limited Essential Personnel

- President
- Facilities
- Public Safety
- Cabinet
- Mailroom
- Limited IT Staff
- Residence Life
- Sodexo Staff in support of feeding
- Spartan Arena – those in support of the RRMCC Surge Medical Facility
- Athletics – limited to those in support of the field maintenance
- University Bookstore – limited personnel as arranged
- Others by permission

Stage 1

Limited Essential Personnel

- A limited number of students living on campus, in Apartments, or at Killington Lodge.
- Staff working from home where possible
- All buildings closed to the Public.
- Limited access to mailroom on posted schedule.
- Limited access to grounds as posted.
- Health logs as mandated by State

Stage 2

Residents Retrieve Personal Items from Halls

- This is temporary stage invoked by the removal or adjustment of the Governor's Stay at Home directives.
- Students will be given appointments to retrieve personal items.
- Blocks: 9 – 12:00 noon, 1:00 – 4:00 pm, 5:00 – 8:00 pm

Stage 3

An Increase of Employees

- This is a stage when an increase in staff is either needed, or warranted under any changes in the Governor's Stay at Home directives.
- As we transition from spring semester to summer we may need to adjust for essential needs.
- As Spartan Arena opens or closes staff may be adjusted.
- Buildings remain closed to the Public.

Stage 4

A limited Open Campus

- This stage assumes some open areas on campus for public. Such as Admissions, Library, Public Safety, Registration/Financial Services Outside facilities.
- Staff may still be working from home, or partial weeks on campus.
- Some buildings may be open, some remain closed to public.
- Access and traffic patterns may be directed or limited.
- Check points for safety may be present for public.
- Cleaning Protocols to minimize COVID19 must be well established and implemented.

Stage 5

Open Campus

- Most if not all buildings return to “normal” operating hours and access.
- Check points for safety may be present for public.

Enhanced EMT for the purpose of Re-Opening Castleton University

- A response team will coordinate a staged re-opening under an enhanced EMT structure. Additional personnel added as needed for full campus participation in the re-opening of Castleton University main campus and all its affiliated locations and programs. EMT will use a subcommittee structure for more specific or specialized tasks associated with re-opening.

Subcommittees

- Lead named would create necessary team from campus constituents

Subcommittees

- Communication – James Lambert
 - General communication related to re-opening.
- COVID Costs/Logistics – Laura Jakubowski
 - Insurance, Budgets, Resource Tracking
- Personnel – Janet Hazelton
 - Coordinate any specific mandates for personnel due to COVID19 restrictions or policies mandates.

Subcommittees

- COVID Protocols for Cleaning – Chuck Lavoie and Chris Kwolek
 - Consider best-practices for minimizing the spread of COVID19 of classrooms, residence halls, fleet vehicles, Offices, public areas.

Subcommittees

- Safety – Keith Molinari
 - Protocols for public foot traffic patterns, occupancy standards in buildings in conjunction with any state or federal mandates.
 - In consultation with Residence Life consider COVID Isolation locations and support.

Subcommittees

- Academic Buildings/Classrooms: Lori Phillips
 - Consider access and movement within buildings and classrooms including large event spaces.

Subcommittees

- Academic Delivery Models – Andre Fleche and Tom Geisler
 - On-line, Face-to-Face, Hybrid. Considering classroom size and need for social distancing how will we deliver classes in light of COVID19

Subcommittees

- Public Health Issues – Martha Coulter
 - Using State and Federal mandates assess and implement required testing or health monitoring.

Subcommittees

- Residence Life – Mike Robilotto
 - Evaluate and recommend the specific needs for residential communities including Halls, and Apartment. Early arrivals of all residents.
 - Consider COVID isolation locations and support

Subcommittees

- Athletic Facilities and Functions – Deanna Tyson
 - Evaluate and recommend the specific needs for Athletic Facilities including Spartan Arena, Spartan Athletic Center, Fitness Centers, Field Management for competition and practice, Pool, Trail system, and travel of teams. Early arrivals of athletes.

Subcommittees

- Dining Halls/Retail –Lori Phillips, Rob Macfarlane, Colleen Ruiz
 - Assess and report on the needs for dining services, bookstore due to COVID19

Subcommittees

- Admissions – Maurice Ouimet
 - Assess and report on the unique needs of guests in support of Admissions efforts

Subcommittees

- New Student Orientation – Victoria Angis and Kelley Beckwith
 - Unique needs for the annual event should we be able to offer face-to-face instruction or some hybrid of academic Delivery.

Subcommittees

- Large Scale Events – Lori Phillips
 - Castleton Concerts, FAC, Soundings, (NOT ATHLETIC EVENTS).

Subcommittees

- Bennington – Helen Papeika
 - Unique needs of this facility

Subcommittees

- Castleton Lodge at Killington/Highridge Academic Building – Josh Rose
 - Unique needs of these facilities.
 - Need for a summer CO-OP as early as June 15

THANK YOU!!

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